**ANEXO XII**

**MODELO DE RELATÓRIO DE BOLSISTA**

**EDITAL**

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| **Edital:** |  |

**IDENTIFICAÇÃO DO PROPONENTE**

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| **Nome:** |  |

**IDENTIFICAÇÃO DO PROJETO**

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| **Título:** |  |

**LOCAL DE REALIZAÇÃO DA AÇÃO VINCULADA A BOLSA** (Citar o local onde o projeto foi desenvolvido, indicando inclusive o endereço).

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**PERÍODO DE REALIZAÇÃO DO PROJETO:**

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**VALOR REPASSADO PARA REALIZAÇÃO DO PROJETO:**

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**1) LISTA DAS AÇÕES/ATIVIDADES REALIZADAS:**

Liste as ações/atividades realizadas no projeto, identificando o tipo de ação, tempo de duração/execução de cada atividade, público-alvo e quantidade de pessoas alcançadas pela ação.

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| **Ações** | **Tempo de duração /**  **execução da ação** | **Público-alvo da ação** | **Quantidade de pessoas da sociedade que foram alcançadas com a ação** |
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| **DETALHAMENTO DAS AÇÕES DO PROJETO**  Dentre as ações indicadas acima, descreva as principais ações/atividades realizadas no projeto, detalhando o conteúdo e outras informações específicas importantes, de acordo com o detalhamento e cronograma previsto no projeto. Utilize quantas linhas precisar: |
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**2) TODAS AS AÇÕES PREVISTAS NO MOMENTO DA INSCRIÇÃO PROJETO FORAM REALIZADAS?**

Sim ( ) Não ( )

**a) Se NÃO**, assinalar qual/quais as **ações que não foram realizadas**:

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**b) Por que a ação não foi realizada?**

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1. **LISTE OS PRINCIPAIS ENVOLVIDOS NA EXECUÇÃO DO PROJETO (EQUIPE QUE PARTICIPOU DA EXECUÇÃO)** Relacione os principais envolvidos na execução do projeto, cite as funções desempenhadas e se foram remunerados ou voluntários.

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| **EQUIPE DO PROJETO**  Relacione os principais profissionais envolvidos no projeto e suas respectivas funções. Utilize quantas linhas precisar. | | |
| **Nome** | **Função a ser desempenhada no projeto** | **Valor da remuneração** |
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**Todos os membros da Equipe Técnica participaram do projeto? Se não, porque houve essa alteração?**

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1. **LISTE AS DESPESAS REALIZADAS E COMO OS RECURSOS FORAM UTILIZADOS DURANTE A EXECUÇÃO DO PROJETO:**

Considerar a planilha de custos apresentada na inscrição:

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| **Despesa Prevista** | **Valor previsto** | **Despesa Executada** | **Valor executado** |
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**Justifique as eventuais despesas realizadas de forma diversa do planejado na proposta, se houver:**

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1. **QUAIS OS BENEFÍCIOS GERADOS PARA A EQUIPE ENVOLVIDA NO PROJETO?**

Descreva os benefícios gerados pelo projeto para a equipe envolvida em sua realização

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1. **ESSE PROJETO PERMITIU FIRMAR PARCERIAS E ALIANÇAS?**

( ) Sim

( ) Não

Informe as parcerias firmadas:

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1. **COMO O PROJETO FOI DIVULGADO?**

( ) Redes sociais

( ) Boca a boca

( ) Jornais e revistas

( ) Rádio ou TV

( ) Cartazes de divulgação ou panfletos

( ) E-mail

( ) Carro de som

( ) O projeto não foi divulgado

( ) Outros. Quais? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **NO CASO DE DIVULGAÇÃO COM PEÇAS GRÁFICAS, INFORMAR QUAIS E ANEXAR UM EXEMPLAR AO RELATÓRIO:**
2. **APRESENTAÇÃO PÚBLICA DE RESULTADOS:**

Qual ação foi realizada para dar visibilidade aos resultados alcançados com a execução do projeto

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1. **HOUVE A MATERIALIZAÇÃO DE PRODUTOS? QUAIS?**

Nos casos em que a bolsa resultar na materialização de produtos, deverá ocorrer destinação de pelo menos uma cópia deste ao acervo da administração pública ou outras destinações que garantam democratização de acesso, devendo tal destinação ser previamente informada ao Conselho Estadual de Cultura/Secretaria de Cultura e Economia Criativa.

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**RELATÓRIO DE EXECUÇÃO DAS AÇÕES DE ACESSIBILIDADE**

Descrever detalhadamente as ações de acessibilidade adotadas no projeto, bem como os resultados alcançados na implementação destas ações propostas no projeto. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**RELATÓRIO DE EXECUÇÃO DAS CONTRAPARTIDAS SOCIAIS**

Descrever detalhadamente as ações de contrapartidas sociais adotadas no projeto, bem como os resultados alcançados na implementação destas ações propostas no projeto. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Assinatura do AGENTE CULTURAL

**Instruções para elaboração do relatório:**

O Relatório de Bolsista poderá conter diploma, certificado, relatório fotográfico, matérias jornalísticas ou quaisquer outros documentos que demonstrem o cumprimento do encargo, em formato adequado à natureza da atividade fomentada.

O não cumprimento do encargo resultará em determinação de ressarcimento de valores.