**ANEXO 3**

**MODELO DE RELATÓRIO DA EXECUÇÃO DO OBJETO**

**EDITAL**

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| **Edital:** |  |

**IDENTIFICAÇÃO DO PROPONENTE**

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| **Nome:** |  |

**IDENTIFICAÇÃO DO PROJETO**

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| **Título:** |  |

**LOCAL DE REALIZAÇÃO DO PROJETO** (Citar o local onde o projeto foi desenvolvido, indicando inclusive o endereço).

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**PERÍODO DE REALIZAÇÃO DO PROJETO:**

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**VALOR REPASSADO PARA REALIZAÇÃO DO PROJETO:**

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**1) LISTA DAS AÇÕES/ATIVIDADES REALIZADAS:**

Liste as ações/atividades realizadas no projeto, identificando o tipo de ação, tempo de duração/execução de cada atividade, público-alvo e quantidade de pessoas alcançadas pela ação.

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| **Ações** | **Tempo de duração /**  **execução da ação** | **Público-alvo da ação** | **Quantidade de pessoas da sociedade que foram alcançadas com a ação** |
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**No campo de Público-alvo, escolher abaixo para indicar na ação (pode ser indicado um ou mais público-alvo)**

( ) Crianças e adolescentes

( ) Jovens

( ) Adultos

( ) Idosos

( ) Deficientes

( ) Comunidades tradicionais (indígenas, quilombolas, etc...)

( ) Estudantes

( ) Mulheres

( ) População LGBTQIA+

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| **DETALHAMENTO DAS AÇÕES DO PROJETO**  Dentre as ações indicadas acima, descreva as principais ações/atividades realizadas no projeto, detalhando o conteúdo e outras informações específicas importantes, de acordo com o detalhamento e cronograma previsto no projeto. Utilize quantas linhas precisar: |
|  |

**2) TODAS AS AÇÕES PREVISTAS NO MOMENTO DA INSCRIÇÃO PROJETO FORAM REALIZADAS?**

Sim ( ) Não ( )

**a) Se NÃO**, assinalar qual/quais as **ações que não foram realizadas**:

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**b) Por que a ação não foi realizada?**

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1. **LISTE OS PRINCIPAIS ENVOLVIDOS NA EXECUÇÃO DO PROJETO (EQUIPE QUE PARTICIPOU DA EXECUÇÃO)** Relacione os principais envolvidos na execução do projeto, cite as funções desempenhadas e se foram remunerados ou voluntários.

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| **EQUIPE DO PROJETO**  Relacione os principais profissionais envolvidos no projeto e suas respectivas funções. Utilize quantas linhas precisar. | | |
| **Nome** | **Função a ser desempenhada no projeto** | **Valor da remuneração** |
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**Todos os membros da Equipe Técnica participaram do projeto? Se não, porque houve essa alteração?**

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1. **LISTE AS DESPESAS REALIZADAS E COMO OS RECURSOS FORAM UTILIZADOS DURANTE A EXECUÇÃO DO PROJETO:**

Considerar a planilha de custos apresentada na inscrição:

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| **Despesa Prevista** | **Valor previsto** | **Despesa Executada** | **Valor executado** |
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**Justifique as eventuais despesas realizadas de forma diversa do planejado na proposta, se houver:**

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1. **QUAIS OS BENEFÍCIOS GERADOS PARA A EQUIPE ENVOLVIDA NO PROJETO?**

Descreva os benefícios gerados pelo projeto para a equipe envolvida em sua realização

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1. **QUAIS OS BENEFÍCIOS GERADOS PARA OS PARTICIPANTES DO PROJETO?**

Descreva os benefícios gerados pelo projeto para os participantes (público-alvo)

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1. **EM SUA OPINIÃO ESSE PROJETO IMPACTOU O DESENVOLVIMENTO CULTURAL LOCAL?**

( ) Sim

( ) Não

Justifique sua resposta:

Descreva os impactos no desenvolvimento cultural local:

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1. **ESSE PROJETO PERMITIU FIRMAR PARCERIAS E ALIANÇAS?**

( ) Sim

( ) Não

Informe as parcerias firmadas:

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1. **ESSE PROJETO FOI AVALIADO PELA EQUIPE QUE PARTICIPOU DA EXECUÇÃO?**

( ) Sim

( ) Não

Se sim, quais os aspectos levantados na avaliação?

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1. **ESSE PROJETO FOI AVALIADO PELOS PARTICIPANTES?**

( ) Sim

( ) Não

Se sim, quais os aspectos levantados na avaliação?

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1. **COMO O PROJETO FOI DIVULGADO?**

( ) Redes sociais

( ) Boca a boca

( ) Jornais e revistas

( ) Rádio ou TV

( ) Cartazes de divulgação ou panfletos

( ) E-mail

( ) Carro de som

( ) O projeto não foi divulgado

( ) Outros. Quais? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **NO CASO DE DIVULGAÇÃO COM PEÇAS GRÁFICAS, INFORMAR QUAIS E ANEXAR UM EXEMPLAR AO RELATÓRIO:**
2. **APRESENTAÇÃO PÚBLICA DE RESULTADOS:**

Qual ação foi realizada para dar visibilidade aos resultados alcançados com a execução do projeto

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**RELATÓRIO DE EXECUÇÃO DAS AÇÕES DE ACESSIBILIDADE**

Descrever detalhadamente as ações de acessibilidade adotadas no projeto, bem como os resultados alcançados na implementação destas ações propostas no projeto. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**RELATÓRIO DE EXECUÇÃO DAS CONTRAPARTIDAS SOCIAIS**

Descrever detalhadamente as ações de contrapartidas sociais adotadas no projeto, bem como os resultados alcançados na implementação destas ações propostas no projeto. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Assinatura do AGENTE CULTURAL

**Instruções para elaboração do relatório:**

1. Anexar ao relatório fotografias e outros materiais e documentos que comprovem a execução do projeto, das ações realizadas, dos participantes.
2. Anexar ao relatório cópias dos materiais de divulgação elaborados (cartaz, folder, panfleto, convite, e-mail marketing, etc.) e das publicações ocorridas na mídia, sobre a execução do projeto, se houver.
3. Anexar ao relatório cópias das notas fiscais de bens e materiais permanentes adquiridos com recursos do prêmio, caso haja previsão dessas aquisições no projeto contemplado.
4. Anexar ao relatório cópias de lista de participantes, certificados, etc, de acordo com o projeto.